



Level  
3

Sample!

# Internet Skills

*Student Worksheets*



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Note to Students

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Mapping of Learning Outcomes  
Weightin



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1. What do you use the Internet for? Make a list. Think about home, learning and work life.

2. What might you use these websites for?

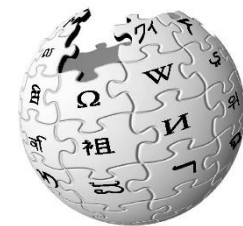
a) Ebay:

b) Google Maps:

c) Facebook:

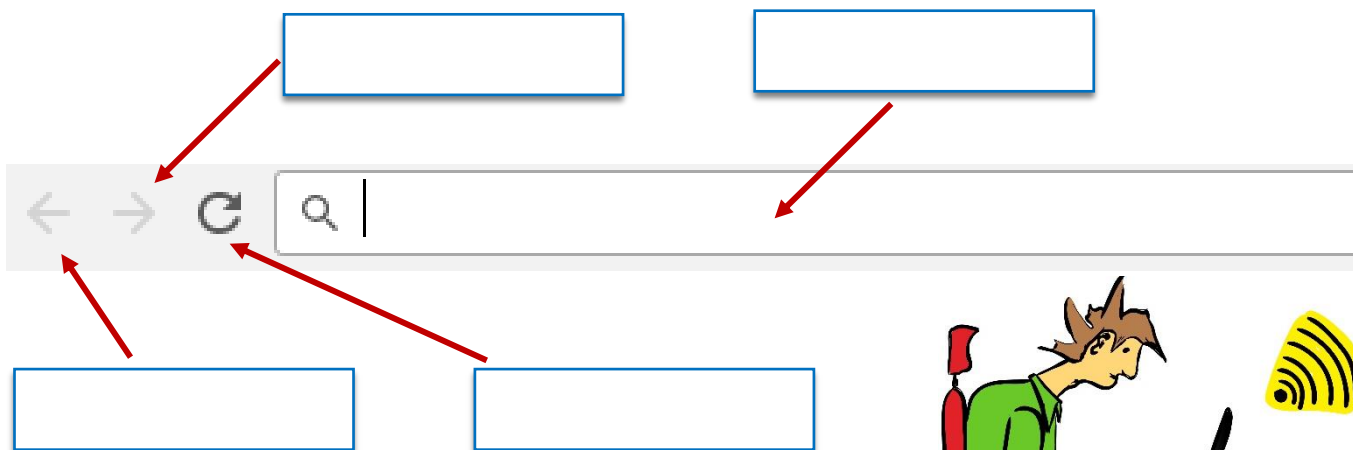
d) Wikipedia:

e) Netflix:



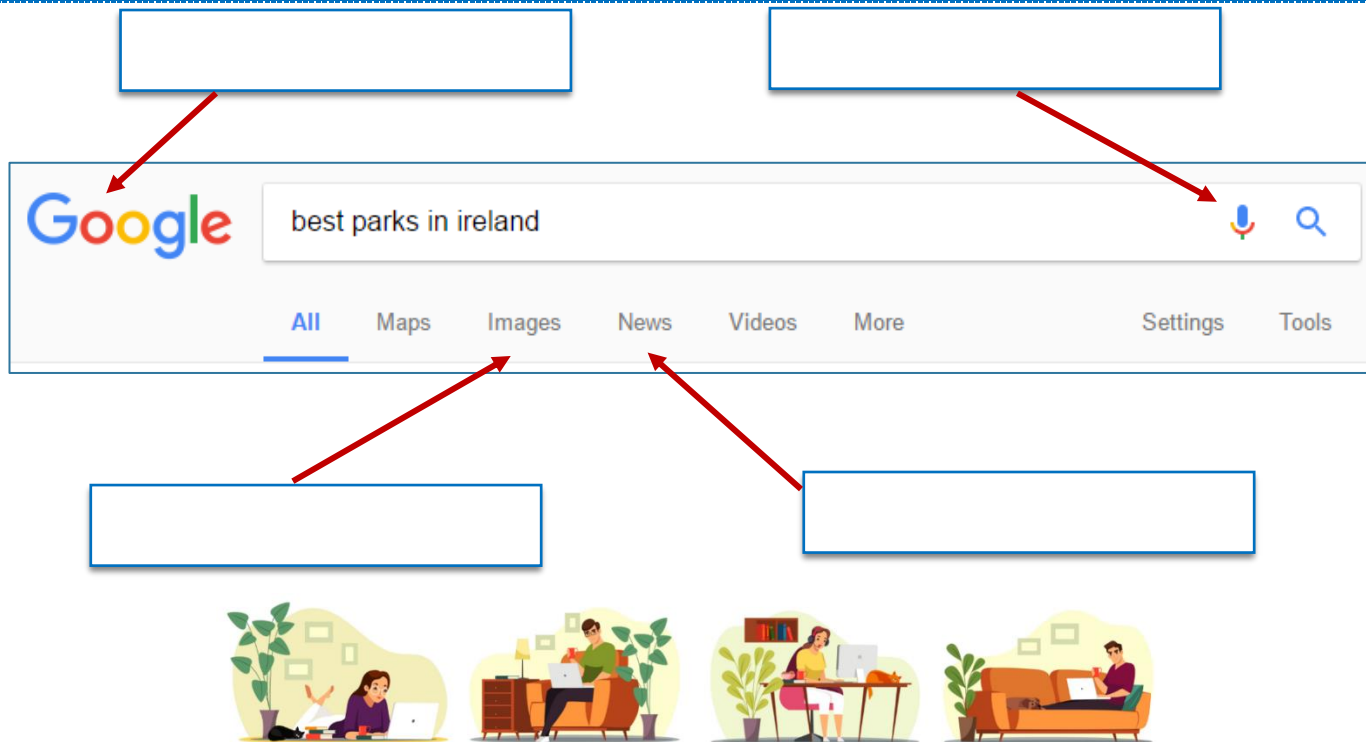
4. Label the browser icons. Use the words below.

**refresh, search bar, forward, backward**



5. Label the parts. Use the words below.

**voice search, images, search engine, news**



## F. The World Wide Web

www

I. Complete the paragraph.

communicate, sites, browser, computers, web, wide

The Internet is a huge network of  all connected.

The world  web ('www' or 'web' for short) is a collection of webpages found on this network of computers.

Your web  uses the Internet to access the web.

So, when you go on the Internet, you are looking at some of the world wide .

The world wide web connected the world in a way that was not possible before and made it much easier for people to get information, share and .

It allows people to share their work and thoughts through social networking , blogs, online learning platforms, video conferencing and video sharing.

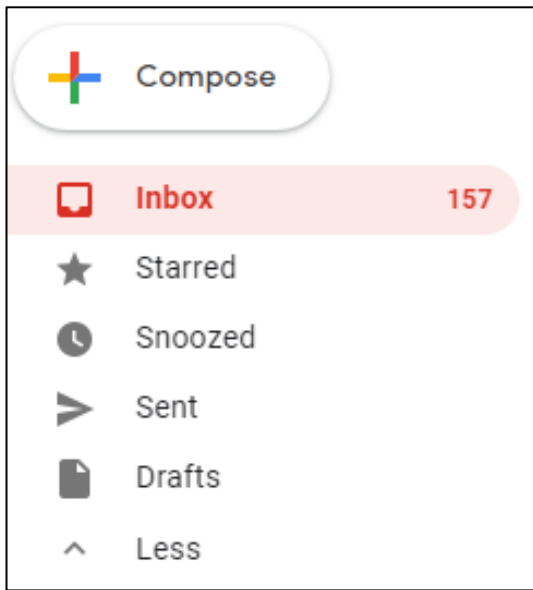


1. Name an advantage of using webmail.

[Dashed box for answer]



2. Look at a snip from an email account.



a) Where will I find emails I have sent?

[Dashed box for answer]

b) Where will I find emails that I have written but not yet sent?

[Dashed box for answer]



c) What will I click to start a new email?

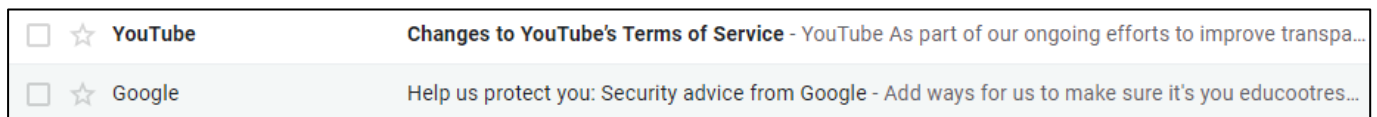
[Dashed box for answer]

d) Why would I 'star' an email?

[Dashed box for answer]

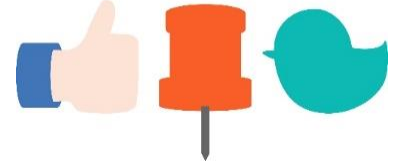
e) How many emails are there in the Inbox?

[Dashed box for answer]



f) Which of these emails above has not yet been read?

YouTube                       Google



## M. Social Media Statistics

Complete the sentences:

**billion, users, Snapchat, day, hours, banned, minutes, photos**

- a) People watch more than a billion  of video on YouTube every day!
- b) With about 2.8  monthly active users as of the fourth quarter of 2020, Facebook is the biggest social network worldwide.
- c) About 306.4 billion emails were sent per  in 2020.
- d) More than 95 million  are uploaded to Instagram every day.
- e) With nearly 700 million active  in 2020, LinkedIn has grown from a networking site for professionals to one of the top social media platforms.
- f) An average user spent 2 hours and 24  per day on social media in 2020.
- g) As of June 2020, an average of 238 million people were using  each day.
- h) Facebook  1.7 billion fake accounts in 2020.



## Assessment Brief 2

Course:	Internet Skills Level 3
Course Code:	3N0931
Assessment:	2
Title:	<b>Safety on the Internet</b>
Weighting:	Collection of work – 60%, Skills Demonstration – 40%

### Guidelines:

You will be expected to:

Outline the main information security, privacy and applicable usage policy considerations associated using the Internet to include:

- Security considerations
- Good passwords
- Acceptable Internet Usage Policy
- Privacy considerations

### Assessment criteria:

- All questions must be correctly answered and complete.
- Use terminology associated with Internet safety, e.g., spyware, spam, identity theft, anti-virus, firewall, etc.
- Give examples of how to shop safely online.
- Evidence of using the Internet safely must be evidenced.
- Read and study the Acceptable Internet Usage Policy (AUP) in your school or centre.
- Be familiar with acceptable Internet usage in your school or centre.



- Policies / Acts that are researched as part of this assessment must be listed.
- Show an understanding of how to safe online.
- Print evidence and save screenshots in your folder when prompted. Give names to all files.
- Photographic and/or video evidence may be required.

Submission date:

*I confirm that this is my original work.*

Signed:

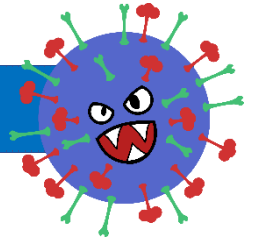
Date:



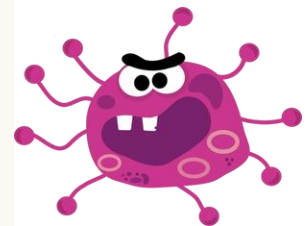
## G. Computer Safety

I. These sentences are about keeping your computer safe from viruses. Fill in the correct answers from the list below.

information, firewall, good, back, unknown, websites



- a) Check your  and make sure it's on.
- b)  up your data, so you don't lose everything.
- c) Keep away from rogue  that have no security icons.
- a) Do not fall for deals that seem too  to be true.
- b) Never give away sensitive .
- c) Avoid opening  emails.



## C. eLearning

1. Log onto [www.alison.com](http://www.alison.com) Find a course that interests you. Write the title and print the information or save a screenshot.

2. Name a typing course on this website.

3. Click into this URL to find more free e-learning:

<https://www.edx.org/> Name 1 course here that interests you.

4. Free learning is also available on YouTube. Look at this channel and choose 1 video to watch: <https://www.youtube.com/user/scishow>

Write the video title:

5. Here are a few educational YouTube video channels:

- Discovery Channel
- Ted Talks
- Crash Course
- Veritasium
- Vsauce
- SciShow
- ASAP Science



8. Do some of your own research about online courses in Ireland. Print one page of information or take a screenshot and save it in your folder.



3. Look at the site

Duolingo. Here you can learn a language for free! Choose a language you would like to learn and try it out! Which language did you choose? (you may have to sign up....)

**duolingo**

4. How can these help with online learning?

a) Zoom



b) Microsoft Teams



c) Google Classroom





## G. Using Different Search Techniques

Imagine that we were looking for a good restaurant in Dublin.

1. Conduct a search on the Internet by **typing a question** into the search box.



a) How many results did you get?

b) Click into one of the sites and find a restaurant. Write the name and location of it.

2. Conduct a search on the Internet by **using speech marks ("....")**.

a) How many results did you get?

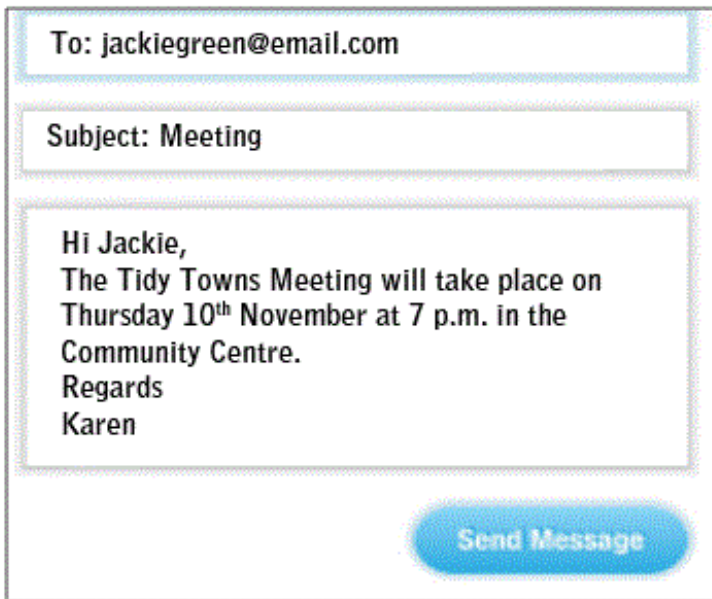
b) Click into one of the sites and find a restaurant. Write the name and location of it.



## H. Internet Check

Can you find the following on the Internet?	Type yes or no
The latest news headlines	
A TV programme you missed	
A ticket to an event in Ireland	
An online encyclopaedia	
Secondhand goods sold in Ireland	
A video clip relating to your hobby	
A cheap flight	
A social networking site	
Books for sale	
Typing practice/Typing speed test	
A test to check your Internet speed	
A hotel room	
Directions	
A song you like	
<b>Can you do the following?</b>	
Add website to your favourites / bookmarks	
Look up your Internet history	
Check your security online	
Type a URL into the address bar	
Use the search box	
Change your homepage to Google	
Search for images only	
Refine your search	

I. Read the email below:



PLEASE READ THE ATTACHED EMAIL ABOUT THE EMAIL I SENT YESTERDAY IN REFERENCE TO FLOODING THE SYSTEM WITH TOO MANY UNNECESSARY EMAIL. PLEASE FORWARD THIS EMAIL TO YOUR ENTIRE STAFF.



a) Who wrote the email?

\_\_\_\_\_

b) Who is the email to?

\_\_\_\_\_

c) What is the domain of Jackie's email address?

\_\_\_\_\_

d) What is the subject?

\_\_\_\_\_

e) Describe the tone of the email.

\_\_\_\_\_



## Mapping of Learning Outcomes

1 Outline the significance of internet tools in terms of their common uses and features including web browsers and web mail **Pages 9 to 13 (uses of the Internet), Page 14 (Internet – positives and negatives), Pages 15 to 16 (web browsers), Pages 17 to 18 (URL), Page 19 (search engine), Pages 20 to 21 (world wide web), Pages 25 to 26 (Internet tools), Pages 27 to 30 (webmail), Pages 31 to 32 (social networking), Page 33 (Facebook), Page 34 (Twitter), Page 35 (social media statistics), Page 36 (blogs), Page 38 (Internet icons)**

2 Explain the rudimentary terminology associated with internet usage including uniform resource locator (RL), home page, hyperlinks, search engines, web mail, social networking, blogs, e-commerce, elearning **Pages 15 to 16 (web browsers), Pages 17 to 18 (URL), Page 19 (search engine), Pages 20 to 21 (world wide web), Pages 22 to 24 (Internet terminology), Pages 27 to 30 (webmail), Pages 31 to 32 (social networking), Page 33 (Facebook), Page 34 (Twitter), Page 35 (social media statistics), Page 36 (blogs), Page 37 (more Internet words), Page 77 (applications)**

3 Outline the main information security, privacy, and applicable usage policy considerations associated using the internet **Page 43 (general safety on the Internet), Pages 44 to 45 (security considerations), Pages 46 to 47 (passwords), Pages 48 to 49 (Acceptable Internet Usage Policy), Page 50 (using computers in the centre or school), Pages 51 to 52 (privacy considerations), Pages 53 to 55 (computer**

safety), Pages 56 to 58 (addiction to I.T.), Page 59 (online safety checklist)

4 Outline the basic requirements necessary to gain internet access including internet access devices, wired and wireless connections, browsers, and internet service providers [Page 39 \(Internet requirements\)](#)

5 Use a range of search techniques within an internet search engine to locate information efficiently [Page 63 \(the URL\)](#), [Pages 64 to 66 \(ecommerce\)](#), [Pages 67 to 69 \(elearning\)](#), [Page 70 \(logging onto the Internet\)](#), [Pages 71 to 72 \(using the search box\)](#), [Page 73 \(using the address bar\)](#), [Pages 74 to 75 \(using different search techniques\)](#), [Page 76 \(Internet check\)](#), [Page 77 \(applications\)](#)

6 Use the browser print function to obtain a hardcopy of information from the internet [Page 36 \(printing a blog\)](#), [Page 65 \(printing from an online shop\)](#), [Page 69 \(printing information – online courses\)](#), [Page 72 \(printing search result\)](#), [Page 73 \(printing an online story\)](#), [Page 88 \(printing contacts\)](#)

7 Use a web mail application to generate an e-mail taking all required steps to address the e-mail, enter a subject, enter text, and send the message [Pages 27 to 30 \(webmail\)](#), [Page 81 \(webmail\)](#), [Pages 82 to 83 \(parts of an email\)](#), [Page 84 \(email etiquette\)](#), [Page 85 \(email terminology\)](#), [Pages 86 to 87 \(sending emails\)](#)

8 Maintain a personal email account by checking, deleting, archiving, removing and restoring emails, and managing contacts list [Pages 86 to 88 \(sending / deleting / restoring / saving emails, maintaining a personal email account, contacts\)](#)

9 Navigate the web using browser toolbar buttons including back, forward, stop, refresh, home, favourites, and bookmarks **Pages 15 to 16 (web browsers), Pages 17 to 18 (URL), Page 19 (search engine), Pages 31 to 32 (social networking), Page 33 (Facebook), Page 34 (Twitter), Page 36 (blogs), Page 38 (Internet icons), Page 63 (the URL), Pages 64 to 66 (ecommerce), Pages 67 to 69 (elearning), Page 70 (logging onto the Internet), Pages 71 to 72 (using the search box), Page 73 (using the address bar), Pages 74 to 75 (using different search techniques), Page 76 (Internet check), Page 77 (applications)**

10 Respond to a received e-mail by taking all necessary steps to open the message, read an attached file, compose a response using appropriate format, attach a new file, and transmit the reply. **Pages 86 to 88 (sending / deleting / restoring / saving emails, maintaining a personal email account, contacts)**