Light Lunch

Agenda

Team Meeting

Date: 10th March

Place: Room 7

Objectives:

Review purpose of team

Adopt ground rules for collaborative planning

Identify challenges to goal/vision

Plan next steps

Evaluate meeting

9:15 Review purpose of team

9:30 Review, revise and adopt ground rules for meetings

10:45 Identify challenges to the goal/vision and strategies for addressing challenges

11.45 Identify possible difficulties in achieving the goals

12:45 Plan next steps: roles for next meeting; objectives for next meeting: discuss training of trainers, selection of coaches and demonstration sites, etc.

1:00 Discuss meeting evaluation

9:00 Welcome, review agenda and confirm next meeting time and place